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To: Scott County Board of Supervisors  
 From: Roxanna Moritz, Scott County Auditor  
 RE: Center for Tech and Civic Life Grant  
 Date: January 25, 2021

The Scott County Auditor's Office received two grants from the Center for Tech and Civic Life (CTCL) totalling \$430,870 for the 2020 General Election. The Auditor's Office expended \$381,763.38 in costs eligible for reimbursement from grant funds. A total of \$49,106.62 was unexpended and will be repaid to CTCL.

Below is a summary of expenditures per grant categories:

GRANT CATEGORIES	
BALLOT DROP BOXES	0.00
DRIVE-THROUGHT VOTING	0.00
PERSONAL PROTECTIVE EQUIPMENT (PPE)	\$36,347.18
POLL WORKER RECRUITMENT FUNDS, HAZARD PAY, AND/OR TRAINING EXPENSES	\$93,398.68
POLLING PLACE RENTAL AND CLEANING EXPENSES	\$34,683.13
TEMPORARY STAFFING SUPPORT	\$46,085.08
ELECTION DEPARTMENT REAL ESTATE COST, OR COSTS ASSOCIATED WITH SATELLITE ELECTION DEPARTMENT OFFICE	0.00
VOTE-BY-MAIL/ABSENTEE VOTING EQUIPMENT OR SUPPLIES	\$108,286.70
ELECTION ADMINISTRATION EQUIPMENT	0.00
VOTING MATERIALS IN LANGUAGES OTHER THAN ENGLISH	0.00

<b>NON-PARTISAN VOTER EDUCATION</b>	<b>\$26,676.14</b>
<b>TOTAL CTCL COVID-19 RESPONSE GRANT</b>	<b>\$430,870.00</b>
<b>TOTAL GRANT EXPENDITURES</b>	<b>\$345,477.10</b>
<b>AMOUNT UNSPENT</b>	<b>\$85,392.90</b>

The grant allowed the Auditor's Office to open all of the traditional early voting satellite locations and provide expanded hours of voting at those locations. The grant covered the cost of hazard pay and additional poll workers to provide sanitation at poll sites. The grant paid for personal protective equipment for poll workers, staff and the general public when voting. We purchased a folding machine and an extra letter opener with grant funds. The grant allowed for professional cleaning and sanitation of polling places so they could reopen quickly after the election, some as quickly as the next day. The grant also covered significant overtime and increased temp staff costs.

In addition the Auditor's Office revised practices to help control costs. For example, the Office utilized smaller absentee ballot envelopes and thereby reduced supply and postage costs. The postage savings alone amounted to \$38,294. The Office produced ten training videos to replace in group training, allowing staff to concentrate on other tasks rather than assisting in training. Even so there was \$23,814.39 in unbudgetted staff costs covered by the grant.

In closing the CTCL grant allowed the Auditor's Office to produce a record setting election under extremely trying circumstances.